



State of Utah

GARY R. HERBERT
Governor

GREGORY S. BELL
Lieutenant Governor

Department of
Workforce Services

KRISTEN COX
Executive Director

GREGORY B. GARDNER
Deputy Director

JON S. PIERPONT
Deputy Director

PIN3



Request for Employer PIN/Tax Preparer Code

-Complete all fields-

Business name _____

Mailing address _____

City _____ State _____ Zip _____

Officer/Member/Owner
Please Print Name _____ Title _____

Signature _____ Date _____

Email address _____

(_____) _____ (_____) _____
Phone # Fax#

Provide your Employer's Utah Registration Number: _____

Provide your FEIN: _____

[] I am a Utah employer requesting my PIN allowing me to file/amend quarterly reports on the DWS web site.

[] I am a tax preparer requesting a Tax Preparer Code allowing me to file/amend quarterly reports on behalf of my clients on the DWS web site. Estimate the number of clients for whom you will file a report: _____

Please send my PIN/Tax Preparer Code to me via: ☐ Secure Email ☐ Mail ☐ Fax (Unsecure)

For Office Use Only

Tax Preparer Code _____